



# Volunteer Application

*Must be 18 to Apply- If under 18 please ask for our Youth Volunteer Application*

Today's Date: \_\_\_\_\_

## Personal Information

Name			How did you learn about Volunteering for Cheekwood?		
Address	City	State	Zip	Home Phone	Cell Phone
Email	Emergency Contact		Emergency Contact's Phone Number		

## Availability and Preferences

<p>Volunteer Position(s) you are interested in:</p> <p><input type="checkbox"/> Gift Shop</p> <p><input type="checkbox"/> Welcome Center</p> <p><input type="checkbox"/> Museum of Art Docent</p> <p><input type="checkbox"/> Museum of Art Greeter</p> <p><input type="checkbox"/> Garden Guide</p> <p><input type="checkbox"/> Garden Volunteer</p> <p><input type="checkbox"/> Art Activities Assistant (Saturday AM/Tuesdays for Tots)</p> <p><input type="checkbox"/> Library</p> <p><input type="checkbox"/> Special Events: (circle as many as you like)</p> <p>Season of Celebration, Spring Art Hop, El Día de los Muertos, Highballs &amp; Hydrangeas, Scholastic Art Competition, The Antiques &amp; Garden Show, Exhibition Previews etc.</p> <p><input type="checkbox"/> Administrative</p> <p><input type="checkbox"/> Community Outreach and Speaker's Bureau</p> <p><input type="checkbox"/> Other _____</p> <p>*Please ask about our MANY other volunteer opportunities!</p>	<p>Times you are available for volunteering:</p> <p><input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening</p> <p>Days you are available for volunteering:</p> <p><input type="checkbox"/> Tues. <input type="checkbox"/> Wed. <input type="checkbox"/> Thur. <input type="checkbox"/> Fri. <input type="checkbox"/> Sat. <input type="checkbox"/> Sun.</p> <p>Available Starting Date: _____</p> <p>Available until: _____ (If your availability end-date is open, please leave blank)</p>
<p>How many days a week/month (circle one) would you like to volunteer?</p>	<p>Have you volunteered at Cheekwood before? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If so, what activities were you involved in?</p>

## Volunteer Experience

<p>Please describe your prior volunteer experience (include organization names and dates):</p>   
<p>Describe any specialized training, experiences, skills, hobbies or second languages that may prepare you to work as a volunteer:</p>   

**Personal References (other than relatives) Please list 3 people Cheekwood can contact on your behalf:**

Name	Address	Day Time Phone	Relationship	Years Known

**Authorization and Release**

Have you ever been convicted of a crime other than a minor traffic offense? \_\_\_yes \_\_\_no

Are you willing to submit to a background check as part of the volunteer process? \_\_\_yes \_\_\_no

Please read and sign that you understand the following:

All the information I have included is correct and may be verified by Cheekwood. If I become a Cheekwood volunteer and later it is found that the information I have given is significantly untrue, incomplete, or misrepresented, I understand and agree that Cheekwood is relieved of all commitments and that I may no longer volunteer for Cheekwood. I understand that my volunteer position may be contingent upon the successful completion of a background screening which may include information as to my character, general reputation, and personal characteristics, upon the completion of a signed Authorization/Release form given to me by Cheekwood.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

Release:

I give permission for each person listed above to provide any information they have regarding my character, ability, job performance, and volunteer experience. I will hold these people and Cheekwood harmless for doing so.

<b>Signature:</b>	<b>Today's Date:</b>
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~It is the policy of Cheekwood to consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status or veteran status, or any other protected characteristic~

*I shall pass through this world but once. Any good therefore that I can do or any kindness that I can show to any human being, let me do it now. Let me not defer or neglect it, for I shall not pass this way again.*  
-- Mahatma Gandhi

Please email, mail, or fax completed form to: Cheekwood -**Volunteer Department**- 1200 Forrest Park Drive  
Nashville, TN 37205  
Fax 615.353.6966 Phone 615.353.2731 volunteers@cheekwood.org